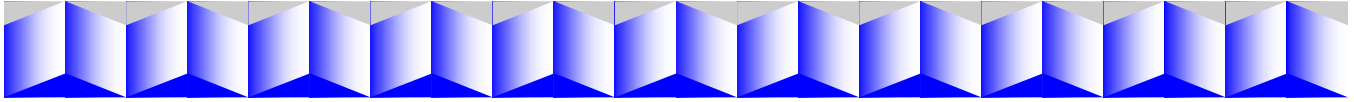


Fast and Easy Documents Checklist



Items that you will need to provide:

- Copy of Driver's License and Social Security Card for all applicants
- 30 days most recent paystubs for all applicants
- Two year's most recent W-2 statements for all applicants
- Two year's most recent Tax returns for all applicants (all pages)
- 2 months most recent bank statements (all pages)
- Most recent statement for 401k, IRA, or other Retirement accounts
- Awards letters and 1099s for any Social Security, Pension or Disability Income
- Copy of Divorce Decree (if applicable)
- Copy of Bankruptcy Discharge (if applicable)
- Name and telephone number of your Real Estate Agent
- Name and telephone number of your Homeowner's Insurance Agent
- Copy of your Purchase contract (once received)
- Copy of your cleared Earnest Money Check (once received)

Once you have all of these items gathered, call **303-809-7769** or email jmassey@castlecooke.com and we can schedule a time to meet and go over all of the paperwork. You can use the enclosed **FAX COVER PAGE** to send all of your documents to me or you can bring your documents with you to our meeting.

Please note that while this list is considered complete, sometimes we may need additional details or additional documentation during the loan process. After our meeting, if I find that we will need something additional, I will contact you immediately to request those items so that we do not delay the closing of your loan.

I look forward to meeting with you and helping you with your new home loan!

-Joe Massey